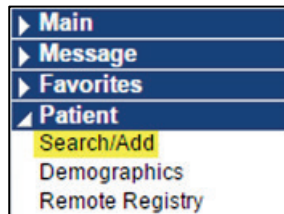


Add Historical Vaccinations

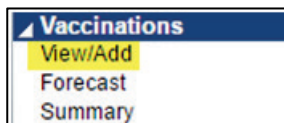
These instructions detail how to add historical vaccinations, which are vaccinations documented as having been given at a different location. Note that users must have client (not view) access and be logged in under an organization and/or facility.

Add a Historical Vaccination

1. First, locate the patient: Click the **Patient > Search/Add** menu link.



2. Enter the patient search criteria and click **Search** (or press Enter). The search results display with sortable columns.
3. Locate the patient in the list and click on the row to select it.
4. Click the **Vaccinations > View/Add** menu link.



5. On the Vaccination View/Add page that opens, either locate the vaccine in the list or select it from the drop-down menu. In the first available date box corresponding to the vaccine, enter the date of the immunization and click the **Add Historicals** button.

The vaccine is documented as added by your organization as a historical, indicated by an **H** beside the date.

Vaccination View/Add	
(H- Historicals , #- Adverse Reaction , !- Warning , U- Unverified)	
Documented By:	--select--
Double-click in any date field below to enter the default date:	
Vaccine	1
DTaP	10/01/2010 H

Edit a Historical Vaccination

1. On the Vaccination View/Add page, click the date of the vaccination.
2. On the Vaccination Detail page that opens, select the appropriate button:
 - **Edit Record** – Edit the existing record
 - **Delete Record** – Delete the existing record
 - **Add/Edit Adverse Reactions** – Add a new or editing an existing adverse reaction

Vaccination Detail	
Vaccine:	DTaP
Date Administered:	10/01/2010
Historical:	Yes
Provider listed on Record:	
Lot listed on Record:	
Manufacturer listed on Record:	
Manufacturer:	
Lot Number:	
Lot Facility:	
Funding Source:	
Vaccinator:	
Organization (RMS):	603 - ODH TEST SITE (TRAINING)
Facility:	
Campaign:	
Tier:	
Anatomical Site:	
Anatomical Route:	
Dose Size:	Full
Volume (CC):	
VFC Status:	Not VFC Eligible
Revaccination Reason:	
Adverse Reaction:	
District/Region:	
Dates of VFC Publications:	
Date VFC Form Given:	
Ordering Provider:	
Comments:	CATHY LEE
Entered By:	09/12/2016 01:17:37 PM
Entry Date:	CATHY LEE
Last Updated By:	09/12/2016 01:18:01 PM
Last Update:	

[Cancel](#) | [Edit Record](#) | [Delete Record](#) | [Add/Edit Adverse Reactions](#)

3. Save the changes.