

Define & Map Eligibility Categories FAQ

How do I set up Eligibility Categories to display in my IIS?

In IWeb, open the Administration page by clicking the **Administration** category/link in the left navigation pane. Locate and click on the **Define and Map Eligibility Categories** link in the Define Values section of the page. The Manage Eligibility Categories page opens.

What is each field used for on the Manage Eligibility Categories page?

The available fields on the Define and Manage Eligibility Categories page in IWeb and what they are used for are as follows:

- **External Code** – Select the external code for the eligibility category from the drop-down list. This is the code used in HL7 messages
- **Description** – Enter a description for the eligibility category
- **Include on VFC Profile Report** – Select this option if the category should appear on the VFC Profile Report. Note that if this option is selected, the category also appears on provider practice profiles
- **Include in IIS Dropdowns** – Select this option if the category should appear in IIS drop-down lists
- **Funding Source** – Select the related funding source from the drop-down list. Note that if VFC is selected, the eligibility category is defined as VFC on provider practice profiles
- **Define Footnote** – Select this option to define a footnote for the category. Once this option is selected, the Footnote Editor for AHCCCS window pops up for text entry. Enter the footnote information and click **OK**

Click **Save** when you've finished making changes.